

Ref .:- Esst/ 177/19-864



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6th Floor, Biscomaun Tower, West Gandhi Maidan, Patna-01

Date: - 2.09.2022

### Subject: Offer letter for the post of Salesman-cum-Multitasking Staff

It is hereby informed to all concerned that BISCOMAUN had published advertisement for the appointment of the post of "Salesman-cum-Multitasking Staff" through Ref. No. – M/483, dated –01.09.2020.

After the completion of whole recruitment & selection process for the concerned post, a provisional list of selected candidate has been published through Ref. No.- B/04/, dated -12.08.2022 on BISCOMAUN website.

## List of candidates who have been provisionally selected for the post of "Salesman-cum-Multitasking Staff":-

Sl. No.	Candidate Name	Roll No.	Sl. No.	Candidate Name	Roll No.
1	MANORANJAN KUMAR	315904	2	ANISH KUMAR	313235
3	KUNDAN KUMAR MISHRA	310650	4	ABHISHEK PRAKASH	319395
5	RAJESH KUMAR MISHRA	318817	6	PANKAJ KUMAR SINGH	310271
7	ANKIT KUMAR SINGH	311581	8	DIPU BAITHA	311597
9	ASHOK KUMAR RAM	310628	10	SUNNY KUMAR	310300
11	JITENDRA KUMAR	318723	12	MUKESH KUMAR	316550
13	SUBHASH KUMAR	312816	14	PRINCE PRAVEEN KUMAR	310436
15	RAHUL KUMAR	318780	16	LOKESH KUMAR	319475
17	BRIJESH KUMAR	312888	18	RAVI KUMAR	312020
19	SAJAN KUMAR	310270	20	DINDYAL KUMAR	314868
21	SANJAY SAGAR	318551	22	RAJESH KUMAR	315718
23	AJIT KUMAR SHARMA	316180	24	SANJAY KUMAR	312556
25	ALOK KUMAR SHARMA	316885	26	MANISH KUMAR SHARMA	310466
27	VIKAS KUMAR	313247	28	VISHANU SHANKAR VIDYARTHI	312931
29	SUMIT KUMAR	318442	30	PANKAJ KUMAR	316313
31	ROHIT KUMAR	310639	32	AJEET KUMAR	314722
33	RAJNIKANT TIWARI	316961	34	DHEERAJ KUMAR PANDEY	316983
35	ABHISHEK KUMAR PANKAJ	317726	36	VIKAS KUMAR	314876
37	PRITAM KUMARI	315750	38	AADITYA	318247

39	MANISH KUMAR SINGH	314608	40	DHIRAJ KUMAR	316662
41	SUMIT KUMAR JHA	318410	42	NAGENDRA KUMAR PANDEY	311268
43	VIKASH KUMAR SINGH	313107	44	MANISH KUMAR RAO	310782
45	BIPIN KUMAR	313476	46	NISHANT KUMAR	315618
47	PRIYESH KUMAR CHAUBEY	313468	48	VIVEK KUMAR SINGH	310349
49	AKASH KUMAR	311983	50	HARIOM BHARDWAJ	310481
51	MANOJ KUMAR SINGH	314826	52	NILESH KUMAR	311959
53	SUBHASH KUMAR GUPTA	314590	54	BABLU KUMAR	314788
55	SURAJ KUMAR	316731	56	PRAMILA KUMARI	312559
57	AVINASH KUMAR UTTAM	311980	58	SANJEET KUMAR	310383
59	ARUN KUMAR	310389	60	SHAMMI KUMARI	315124
61	MADHAV KUMAR	315763	62	JAY PRAKASH VERMA	311445
63	PAWAN KUMAR	318373	64	CHANDRIKA KUMAR	311291
65	BABLU KUMAR	315652	66	ASHOK KUMAR	313823
67	RAJESH KUMAR	310976	68	RAVIRANJAN KUMAR	316020
69	KUNAL KUMAR	317566	70	RAJU KUMAR YADAV	312702
71	SURAJ KUMAR	316120	72	SANDEEP KUMAR	311527
73	AMOD KUMAR	312176	74	MOHAN KUMAR	314006
75	SUNILKUMAR	319619	76	JITENDRA KUMAR YADAW	310661
77	PRAMOD KUMAR YADAV	310364	78	PAWAN KUMAR YADAV	313549
79	SPANDAN KUMAR	310968	80	SHAMBHU KUMAR	311380
81	RAVI SHANKAR KUMAR	312717	82	PREM SHANKAR KUMAR	318515
83	RAVI PRAKASH	318636	84	BIPUL KUMAR	311314
85	ABHIJEET KUMAR SINGH	315135	86	SWARAJ RAJ	310138
87	KHUSHBOO KUMARI	310583	88	DIVYARTH SINGH	314422
89	SATYAM KUMAR SINGH	310851	90	ROHIT RAJ	319371
91	PRASHANT KUMAR JHA	311466	92	VIKRAM KUMAR	314960
93	ANKIT KUMAR	313394	94	AJAY KUMAR	313551
95	ANAND KISHORE	313851	96	MANISHA KUMARI	317513
97	ARJUN RAJ	315025	98	TEJASWI KUMAR	316122
99	ALKA KUMARI	318547	100	BINTU KUMAR	310614
101	LAXMINA KUMARI	312612	102	GOPAL KUMAR	314429
103	SUNIL KUMAR	311957	104	SURAJ KUMAR	310409

105	RAJNEESH KUMAR	311519	106	HARENDRA KUMAR	318913
107	BITTU KUMAR	319174	108	RANDHIR KUMAR	315810
109	RAJEEV KUMAR	312194	110	KHAGENDRA KUMAR	314247
111	SURAJ KUMAR	315141	112	VARUN ADARSH	312963
113	PREM RANJAN	313267	114	PRITY KUMARI	313292
115	SAU ABH KUMAR	316127	116	SUBODH KUMAR	318312
117	DIVYA BHARATI	311130	118	SAMEER KUMAR	315145
119	SUSHANT KUMAR	319588	120	JYOTI KUMAR SINGH	318522
121	VIJAY KUMAR	311907	122	PRASHANT KUMAR	311357
123	ANKESH KUMAR	311796	124	ADITYA KUMAR	311627
125	RAUSHAN KUMAR	314068	126	NIDHI KUMARI	315898
127	RAKESH KUMAR	319433	128	SUDEEP KUMAR	318243
129	SURAJ PRAKASH	318455	130	SHAILENDRA KUMAR	312605

#### Dear All,

With reference to your application and subsequent interview you had with us on various date. We are pleased to offer you a post of Salesman-cum-Multitasking Staff in **Bihar State Cooperative Marketing Union Ltd (BISCOMAUN)** on the following terms and conditions:

- 1. All selected candidates are directed to report by 12.09.2022 (Last Date) with original papers/ID information, photograph & concerned document. As required legally at the time of joining.
- 2. This establishment provides your joining absolutely on provisional basis and concerned terms of reference will acknowledge after verification of documents and required papers finally accepted at competent level with effect of an agreement/contractual papers/ affidavit papers/ other legal documents as required.
- After joining go through a Medical verification/Fitness requirements and such declarations required by the BISCOMAUN management, that includes;
  a. You will be required to get yourself medically examined by the District Civil Surgeon/Assistant Civil Surgeon and submit the original current medical fitness certificate at

Surgeon/Assistant Civil Surgeon and submit the original current medical fitness certificate at the time of your joining in BISCOMAUN. This offer is subject to your being examined and found medically fit and will lapse if you are found unfit.

b. This offer of appointment is further subject to the conditions that you will remain medically fit continuously during your service. At any time while in BISCOMAUN's employment, you may be required to appear for medical examination before a Medical Officer designated for the purpose and if you are found medically unfit, your services may be terminated.

- 4. After scrutinization / verification and final consent of acceptance at BISCOMAUN Level and your mutual consent will enforce to accept your candidature for the post of Salesman-cum-Multitasking Staff and by effect of these dates of acceptance concerned officer will entitled to have there financial benefits as to norms.
- 5. You have to submit your current original Character Verification Certificate (CVR) which will be issued by District Superintendent of Police at the time of your joining in BISCOMAUN. This Character Verification Report will be sent to the Concerned State Governments for verification. In case the CVR received from the Government is found unsatisfactory in any manner whatsoever, your services may be summarily terminated by BISCOMAUN Management without any reference to you. BISCOMAUN Management will be sole arbitrator to say whether the CVR about you has been satisfactory or unsatisfactory.

- 6. Your Engagement as Salesman Cum MTS is subject to your signing an agreement/Bond in acceptance on the same and furnishing a Bond, as enclosed for Fifty Thousand on non judicial Stamp Paper of appropriate value one thousand, in presence of First Class executive Magistrate, for mandatory serving BISCOMAUN for a period of two years from the date of joining in service. In case you leave BISCOMAUN during contract period or in between two year from the date of joining in BISCOMAUN, you will be liable to pay entire bond amount before relieving from BISCOMAUN. (Format of bond paper enclosed).
- 7. It is hereby directed that a Cheque amounting to Rs. Ten (10) Lakh has to be furnished either by the candidate or by his/her parents.
- 8. That at the time of joining the candidate guardian (father/mother) has to furnish an affidavit sworn in by First Class executive Magistrate in case any incident of defalcation occurs at the joining place Head Office /KSK/Depot of stock or money will be paid by the candidate's Guardian.
- 9. After reporting here in BISCOMAUN, a training programme would be schedule for all the above said candidate.
- 10. Final terms of reference will be created at the time of joining.

You are further advised to report with all required documents (i.e. Medical Fitness certificate, Character verification Certificate, duly signed hard copy of offer acceptance letter Bond paper, Affidavit (Sapath Patra) etc.) to undersigned at 6<sup>th</sup> Floor, BISCOMAUN Tower, West Of Gandhi Maidan, Patna (Bihar), Pin-800001 by Date: 12.09.2022 and Candidates who fails to report by Last Date: 12.09.2022 as Salesman-cum-Multitasking Staff in BISCOMAUN will be treated as cancelled and withdrawn without any further reference to you.

Thanking you,

Yours Faithfully for BISCOMAUN

Managing Director

I accept the offer given above and agree to the terms & conditions enumerated above (Page).

Signature		
Name	 	۰,

Date Of Birth

Address

Memo No :- Cssff/177/ M- 864 Copy to :-

Date :- 02.09.2022

1) PS to Hon'ble Chairman & Managing Director, BISCOMAUN, Patna for information.

Managing Director

# ON Rs. 1000/- Non-Judicial Stamp Paper

### **SERVICE AGREEMENT**

This AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2019 between the Bihar State Cooperative Marketing Union Ltd(BISCOMAUN) a Multi-state Cooperative Society deemed to have been registered under Multi State Cooperative Societies Act, 2002 (MSCS Act 2002) and having its Registered Office at 6<sup>th</sup> Floor, Biscomaun Tower, West of Gandhi Maidan,Patna,Bihar,Pin-800001 (hereinafter called BISCOMAUN which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include its successors and permitted assigns) of One Part and Mr./Ms. \_\_\_\_\_\_ son/daughter of

		Resident	101		
				(hereinafte	er called
) of the Second Part and	Mr. /	As			
son/daughter	of	(should	be	blood	relation)

Resident of \_\_\_\_\_

in the State of (hereinafter called the Surety which term include his / her legal heirs and successors) of the Third Part.

WHEREAS the candidate has been offered appointment as ..... by the BISCOMAUN on the terms & conditions as contained in the offer appointment letter No. \_\_\_\_\_ dated \_\_\_\_\_.

AND WHEREAS the Candidate has accepted the offer of appointment to the post of-----on the said terms & conditions and also agreed to furnish a bond of Rs.50,000/- (Rupees Fifty Thousand only) for candidates belonging to General/ OBC/SC/ST/PWD category as applicable, before reporting for joining at BISCOMAUN.

AND WHEREAS by the present bond has expressed his / her willingness to guarantee the due performance of this agreement by the "Candidate".

AND WHEREAS Candidate has agreed to pay a sum of Rs.50,000/- (Rupees Fifty Thousand only), in the favour of BISCOMAUN, in the event of any breach of obligations by the Candidate on non-performance of the agreement.

### NOW THIS AGREEMENT WITNESSETH AS UNDER

- 1 That the Candidate shall devote himself / herself honestly, diligently and efficiently and to best of his / her knowledge and skill in receiving training.
- 2 That the Candidate agrees to serve BISCOMAUN for a minimum period of 2 years after date of joining at BISCOMAUN.
- 3 It is further agreed by the Candidate that he / she shall serve the BISCOMAUN at any of its offices / units / branches / divisions /Godowns/ Krishak Seva Kendra in any part of the country during the course of his contract of employment and will give no written letter or make pairvy for posting in the Home District.
- 4 The Candidate services will be governed by the Conduct, Discipline and Appeal Rules of the BISCOMAUN as envisaged in the service rule of BISCOMAUN and other Rules & Regulations / executive instructions issued from time to time, which govern the service conditions of regular employees.
- 5 That during the two year contract period which may extend further by the organization on successful completion of contract, the Candidate shall not seek employment in any other organization and Candidate shall not be allowed to work in any other organization on part time/full time basis because the employment offered is Full time Job in BISCOMAUN.
- 6 That the BISCOMAUN reserves the right to terminate the contract period / service at any time without notice and without any liability to pay compensation, if the Candidate:
  - a) Absents from duty or abandons the work place without obtaining written confirmation of the same from the office concerned.
  - b) Refuses to serve the BISCOMAUN after successful completion of contract period; or
  - c) Is guilty of misconduct; or
  - d) Is declared unfit for training by the Competent Medical Authority for reasons of health.

In all these cases decision of the BISCOMAUN shall be conclusive and binding and will not be liable to be questioned.

7. In the event of termination of candidate under sub para (a) or (b) or (c) of para 6 above or in any other event which results in breach of agreement in terms of the due performance and fulfillment of obligations, as contained herein, BISCOMAUN will be entitled to recover from the Candidate damages to the tune of Rs.50,000/- (Rupees Fifty Thousand only), as applicable. The Candidate hereby admits to pay the damages to the extent of Rs.50,000/- (Rupees Fifty Thousand only), as applicable in the event of breach of obligations contained herein and the letter of appointment.

It is further agreed by the Candidate that he / she shall be liable to pay interest @ 12% per annum on the above amount of damages thus claimed as above by BISCOMAUN till such time the amount is paid by them to the BISCOMAUN. The Candidate is liable to pay the said amounts to the BISCOMAUN.

- 8. That all the terms & conditions set out herein and in the above letter of appointment issued by the BISCOMAUN to the Candidate shall be binding on the Candidate, and the BISCOMAUN.
- 9. That, if during the period of contract any criminal case is lodged against the employee the same has to a intimated to the organization is written form. If it is found by the employer that the employee has suppressed any fact during the course of employment in relation to his involvement in the criminal case the same will lead to termination of the employment with immediate effect.
- 10. That, it is also hereby confirmed that if during the course of employment it is found that the applicant/employee has obtained the Job by unfair means or by papers created through forgery will be terminated and will lead to Lodging of F.I.R. against him in the concerned Police Station.
- 11. That, at any stage of contract in case of unsatisfactory performance the services of candidate will be terminated without any show cause notice.
- 12. That in case of any liability/shortage/defalcation accruing on the employee whether as Incharge of K.S.K. or R.O. of concerned Region is found by any enquiry team/Physical Verification/Audit the same will be realized through instituting Certificate Case by invoking the provisions of Bihar Public Demand Recovery Act, 1914.
- 13. The Candidate will have to declare his total movable and immovable assets/properties at the time of joining the service of BISCOMAUN. If in due course of time during service period any asset is found disproportionate to his known source of income, the assets so created shall be attached/seized by BISCOMAUN. Without prior permission of BISCOMAUN no any immovable assets/property shall be purchased by candidate either in his or his wife name or in the name of his dependent.
- 14. That, it is also agreed by this service agreement that if any defalcation is found in the concerned K.S.K. or District of Regional Officer & Senior Range Officer, whose role is of supervisory nature will be equally responsible for the same as Incharge K.S.K. and other staff posted at the concerned K.S.K.(A.G.M., Sales Helper, and M.T.S.)
- 15. That the BISCOMAUN may terminate this agreement at any time by giving to the Candidate one month's notice without assigning any reason therefore and without liability to pay any compensation.
- 16. That the Candidate hereby agrees to pay an amount Rs.50,000/- (Rupees Fifty Thousand only), on demand by BISCOMAUN, without any demur and decision of the BISCOMAUN shall be final regarding breach of obligations on the agreement and non-performance of the same by the Candidate.

IN WITNESS WHEREOF the parties hereto have put their hands on the day, month and year mentioned here above.

Witnesses	Signature:
1. Name:	1. For and on behalf of BISCOMAUN
Address:	2. Candidate
2. Name	3.Surety
Address :	

### शपथ–पत्र

मैं <u>,</u> उम्र	<u>वर्ष,</u> पिता	, ग्राम ⁄ मोहल्ला
पोस्ट	<u>,</u> थाना	, जिला
का निवासी हूँ तथा बिस्कोमान में		_ के पद पर कार्यरत हूँ शपथपूर्वक यह
घोषणा करता⁄करती हूँ कि :		

- 1. कि बिस्कोमान के हितों का सदा रक्षा करूँगा/करूँगी।
- कि बाहरी व्यक्ति के समक्ष मैं अपनी संस्था और बिस्कोमान परिवार के लिए सर्वश्रेष्ठ रूप से ईमानदारी के साथ कार्य करने के लिए प्रस्तुत रहूँगा / रहूँगी।
- कि अपनी टीम के वरीय पदाधिकारियों एवं सदस्यों से अच्छी बातें सीखकर संस्था एवं स्वयं को उत्कृष्ट बनाने के लिए तत्पर रहूँगा / रहूँगी।
- कि अपनी टीम के सदस्यों को अपना हुनर सिखाकर उन्हें संस्था के हित में बेहतर कार्य के लिए प्रेरित करूँगा/करूँगी।
- 5. कि टीम के किसी भी सदस्य से मतभेद होने पर, उसी दिन सुलझा करके ही घर जाउँगा, किसी भी मतभेद को मनभेद में नहीं बदलने दूँगा / दूँगी।
- 6. कि किसी भी परिस्थिति में किसी भी मादक पदार्थ का सेवन या उपभोग नहीं करूँगा / करूँगी। यदि भूलवश भी उपरोक्त मादक पदार्थ का उपभोग या सेवन करते हुए पाए जाने की स्थिति में बिस्कोमान प्रबंधन को यह अधिकार होगा कि इस आधार पर मेरी सेवा समाप्त कर दें।

- 7. कि मैं बिस्कोमान के आर्थिक एवं व्यवसायिक हितों के प्रतिकूल किसी षड़यंत्रकारी गिरोह में सम्मिलित नहीं रहूँगा/रहूँगी तथा इसके वित्तीय हितों की सदा रक्षा करने के लिए तत्पर रहूँगा/रहूँगी।
- कि संस्था की कार्मिक नीति एवं उपविधियों के सुसंगत प्रावधानों एवं नियमों का अनुपालन पूरी निष्ठा से करूँगा/करूँगी।
- कि लोभ, लालच एवं व्यक्तिगत स्वार्थ त्यागकर अपनी संस्था, सहकारिता एवं किसानों के हित में कार्य करूँगा / करूँगी।
- 10.(क) कि मैं सम्प्रति अविवाहित हूँ तथा मैं शादी के लिए किसी प्रकार का दहेज नहीं लेने का वादा करता हूँ।
  - (ख) कि मैं शादी–शुदा हूँ तथा मैंने अपनी शादी में किसी प्रकार का दहेज नहीं लिया है।
- 11. कि मैं बिस्कोमान की बिक्री या भाड़ा की राशि अपने निजी कार्य के लिए उपयोग नहीं करूँगा तथा ऐसा पाए जाने पर प्रबंधन को यह अधिकार होगा कि मेरी सेवा समाप्त कर दें।
- 12. कि संस्था से लगातार नए लक्ष्य प्राप्त कर खुद को चुनौती दूँगा, क्योंकि मेरे संस्था की अपार सफलता में ही मेरी सफलता निहित है।
- 13. कि बिस्कोमान द्वारा समय–समय पर निर्धारित नियम/मापदण्ड एवं निर्देशों का अक्षरशः पालन करूँगा/करूँगी।
- 14. कि बिस्कोमान द्वारा किसी प्रकार के वित्तीय प्रबधंन में अनियमितता या वित्तीय गबन इत्यादि में दोषी पाये जाने पर मेरी सेवा समाप्त होती है तो इसकी जवाबदेही मेरी होगी।
- 15. कि बिस्कोमान एक व्यवसायिक संस्था है नियुक्ति के पश्चात् मैं किसी यूनियन / एशोसियेसन और संस्था को हानि पहुँचाने वाले किसी समिति / संघ / संगठन इत्यादि में शामिल नहीं रहूँगा / रहूँगी।

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