



BISCOMAUN

Bihar-Jharkhand

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Ref. :- Estt/132/M/473

Date:-06.06.2017

Hiring of Retired State Govt.Officers on contract basis in BISCOMAUN.

Officers retired from Bihar Administrative Services below the age of 65 years are invites to submit his/her BIO-DATA against below mentioned vacancies :-

| S.No | POST | NO. Of POST | Work Experience | Fixed Monthly Remuneration |
|------|------------------------------|-------------|--|----------------------------|
| 1. | Chief Estate Officer | 01 | Minimum 05 years of work experience in Revenue and Land reforms Dept. as an L.R.D.C. or equivalent. | Rs. 40000/- |
| 2. | Chief Administrative Officer | 01 | Minimum 05 years of work experience as Establishment Deputy Collector/Deputy Secretary/Joint Secretary or similar administrative post. | Rs. 40000/- |

2. Eligibility:

(i) The candidate should be medically fit for which a medical certificate issued from a Registered Medical Practitioner have to be submitted at the time of joining.

(ii) The candidate should be free from vigilance angle or any departmental proceeding at the time of retirement.

As a proof of this, a copy of the Pension Payment Order/ Gratuity Payment Authority will have to be submitted. In addition to this, an undertaking will have to be obtained from such person to the effect that he/she has no criminal case pending against him at the time of hiring.

3. Term of hiring:

(i) The contract of hiring will be initially for one year or attains the age of 65 years, whichever is earlier.

(ii) In case, the need of extension of contract service period after one year, contractual appointment will be reviewed and renewed on yearly basis on the basis of satisfactory work and conduct report/ performance but not beyond the age of 65 years.

4. Mode of application submission and selection:

(i) The candidates will apply for concern post or submit his/her hard copy of application or BIO-DATA with below mentioned documents on or before **date : 30.06.2017,5.00 P.M** through speed post/courier/hand to hand to the address : **Managing Director.BISCOMAUN,1st Floor,West Of Gandhi Maidan,Patna-80001.**

(a) Hard copy of the application/BIO-DATA which contains all personal, educational, work experience details of candidate is attached below. Applicants shall Submit the filled application form along with self attested supported documents(i.e educational certificates, experience certificate etc).

(b) Self attested photo copies of the documents of educational qualification and previous experience .

(c) Pension Payment Order or any equivalent document showing length of earlier qualifying service.

(d) An undertaking to the effect that he/she has no criminal case pending against him at the time of hiring.

(e) Proof Of document which applicant has desired experience .

(ii) The Selection will be done on merit prepared by giving weightage of age, qualification, experience and length of service rendered before retirement in Bihar Govt. services as well as interview.

Sd/-
Managing Director

APPLICATION FORM

| S.No | Personal Details of Applicant | | |
|------|---|-----------|-----------------|
| 1 | Applicant applying for POST | | |
| 2 | Name Of Applicant | | |
| 3 | Fathers Name | | |
| 4 | Gender | | |
| 5 | Date Of Birth | | |
| 6 | Address | | |
| 6 | Date Of Joining in Bihar Administrative Service | | |
| 7 | Educational Qualification | | |
| 8 | Brief History of Post hold by the applicant :- | Post Hold | Department |
| | | | Period(From-To) |
| | | | |
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|----|---|--|
| 9 | Departmental proceeding or Vigilance enquiry if any find (mention the details of the case.) | |
| 10 | Date Of Retirement(PPO Order may be attached) | |
| 11 | Additional Qualification(if any) | |
| 12 | Special Experience(if any) | |